



**ASSEMBLY MEETING
November 8th, 2012**

Welcome: The meeting was called to order at 3:00pm by Allyson Holliday, President.

Roll Call: Roll was taken via sign-in. Twenty-one representatives and one alternate were present for the General Assembly meeting.

Minutes Approved from October 11th, 2012:

- A motion was made to approve the October 11, 2012 minutes as emailed to all assembly members. The motion was seconded. The assembly unanimously approved the Minutes.

Alabama Reach (Jameka Hartley):

Jameka Hartley, Coordinator, attended the meeting to share information about the services offered to foster care students. This is a new program and has three different programs. The Reach Back program is geared to the 7-12 grades. They have two summer programs for the high school students, held on campus, to help them get a feel for college life along with getting college credits.

The Reach Up program, for the college students, provides a mentor and monthly programs that, also, include outreach activities. There are plans to also have a Host Family option next year that will provide housing for the students during holiday and spring breaks. There is currently a Sponsor option that involves care packages, wish lists and a more personal relationship. This spring a Reach Champion program will be taking place that will provide training to faculty/staff to be involved in Alabama Reach. There are currently thirty students involved. Most are able to get financial aid but this leaves large gaps for what they need to successfully attend school. Funds are applied directly to a student's account so gift cards are a great idea to help with their needs. They also have a pantry where toiletries and nonperishable items can be donated. They have also partnered with CameliaNetwork.Org that allows a student to build a \$500 registry. There are currently two students on this registry. Also, the Faculty Senate currently has a gift card drive to provide \$25 gift cards to the students for the holidays. They are collecting until 12/03/12.

The third program is the Reach Out program that identifies high school students that are homeless, wards of the state, orphans, and emancipated youth.

Smoke Free Campus Resolution (Allyson Holliday):

Allyson went over the initial resolution that was sent out to all OCTSA representatives and provided an updated version with some changes. The updated resolution was voted on and unanimously passed.

The SGA has not surveyed the students yet so they are not ready to present their resolution.

Tobacco Strategic Health Team/Tobacco Surcharge (Allyson Holliday):

Allyson, along with representatives of the Faculty Senate, PSA and SGA, were invited to a meeting of the Tobacco Strategic Health Team. In this meeting it was said that a “certified affidavit” declaring status as a tobacco non-user will be required in order to not be subjected to the \$25 tobacco surcharge. This is not what was represented and voted on in the Faculty Staff Benefits Committee (2 OCTSA members attended the meeting – “honors system” was the wording used with no discussion of certification). All employees on UA health insurance will be required to certify their status as a tobacco-user or non-user. The OCT Steering Committee strongly feels that the OCTSA needs to inquire more about this implementation. The state has implemented a BMI program and if there is not a push back, it is felt this may not stop with tobacco. Requiring employees to be tobacco free for 12 months does not give tobacco users enough time between now and January 2013 to successfully quit without relapse. Allyson shared that the University of Texas System, in regards to their tobacco surcharge, has a policy that if caught misrepresenting tobacco use status, disciplinary action can take place including reprimand or termination of employment. The Texas system only requires 60 days to be considered tobacco free at the time of their certification. Could UA shorten the 1 year requirement for this new implementation to allow tobacco users a longer time to reach cessation? She also shared Auburn University’s tobacco use certification form with the assembly. The majority in attendance of the OCTSA meeting agreed with inviting a representative from HR to our next assembly meeting to provide further details on how the tobacco surcharge will be implemented.

Treasurer Report (Alesia Darling):

There have been a few requests for supplies: flash drive for the OCTSA president, a copy of Robert’s Rules of Order, thank you cards and letterhead. This list has been emailed to Angie Dickey and Alesia is waiting for a response.

PSA Report (Sherry Phillips):

Sherry attended the PSA meeting held on Oct. 18th, 2012. The fundraiser for Brewer Porch and challenging the OCTSA with the Coat Drive were discussed. The Mark Foster scholarship will be funded by administration until it is endowed. Two resolutions were voted on and passed: the Tobacco Free resolution and Domestic Violence Month resolution.

UA Standing Committees Report:

University Recreation: Vera Johnson attended the most recent meeting. An appeal to Student Affairs has been submitted to increase the allocation per student. There has not been an increase since 2005. They also are requesting that the funds can be rolled over into the next fiscal year so that the monies can be saved and used for the new President Village recreation center and to build an additional aquatic center.

Safety and Security: Kevin Ray attended recent meeting. They identified the following topics to work on: emotionally disturbed persons, traffic safety, emergency preparedness, and infrastructure safety.

Campus Master Plan: Todd Hester is a member of the committee. The committee is discussing the changes to the 2007 Master Plan to include the Bryce Property. There is discussion of making the Bryce mansion a welcome center and to have the property house a performing arts center, University museums and they are required to have a mental health museum. There is a link to the Master Plan on the Facilities website. The next meeting is on Nov. 26, 2012.

Equal Opportunity: Angelia Mills stated that this committee had moved to be under Provost Judy Bonner, but now that Provost Bonner has been promoted to president she is unsure who it will be.

OCTSA Committee Reports:

Service/Outreach Committee-

- Waiting for OCT Staff Survey results

Staff Life Committee-

- No report

Professional Development Committee-

- Spoke with Rachel Frazier (PSA) to gain information on how to move forward with an Outstanding Staff Award.
- They have contacted HR and are moving forward with Meeting Facilitator training for the OCTSA Steering Committee. The PSA Steering Committee is interested and will be voting to see if they would like to join us.

Communications & Public Relations Committee-

- Rica Trone will be responsible for the newsletter.
- Starting research on the OCTSA stationary and thank you cards.

Staff Survey Committee (ad hoc)-

- Renae Sullivan went over the 2012 OCT Staff Survey results.

Next Meeting: December 13th, 2012