



**ASSEMBLY MEETING**  
**February 12, 2015**

**Welcome:** The meeting was called to order at 3:00 pm by Dee Cook, President. Dee welcomed everyone to the meeting.

**Roll Call:** Roll was taken via sign-in. 15 representatives and 1 visitor were present for the General Assembly meeting.

**Minutes Approved with no changes:**

- A motion was made to approve the January 15, 2015 minutes with corrections. The motion was seconded. The assembly unanimously approved the January minutes.

Guest Speakers were Jan Brakefield, Lynsey Dill, Cynthia Moore, Amanda Morrow, Allie Sorlie and Jane Weigel

**Camp Cash (Jan Brakefield)** – They have a one week camp (June 8-12) that is from 8 a.m. to noon. They take 18-20 students, boys and girls, ages 11-14 with A/B grade average. They are taught budgeting, financial goal setting, how to write a check, deposit slip and balance a check register. Camp is held in a computer classroom. They discuss credit and how to avoid too much credit and investing. Participants go on field trips every day. Fee is \$99 which includes, tuition, meals, t-shirt and calculator.

**SITE (Lynsey Dill, College of Engineering)** – SITE stands for Student Introduction to Engineering and this is a week-long residential camp for rising juniors/seniors in high school. Camp is held in July and they will have three (3) sessions this summer (July 12, July 19, July 26). Participants will tour an industrial plant and shadow an engineer while they work. They will take computer science, math, English and engineering design classes. They work on a design project in groups and complete against each other. Fee is \$700. You can apply from February 1 – June 1.

**Rural Health Scholar Program (Cynthia Moore, Community Health Sciences)** – This is a residential, five-week long program for students in rural Alabama that are interested in the health sciences. They take 25 students each summer. Qualifications are 21 ACT and 3.0 GPA. They will earn 7 hours of college credit. Program consists of field trips, seminars, take chemistry and creative writing classes. Program runs May 24-June 26, 2015. Program is free. Participants receive \$500 in Bama cash for food. There is a \$50 application fee. Open to current juniors or rising high school seniors. Deadline for applying is March 15. Will need to write an essay and get two letters of recommendation either from guidance counselor or teachers.

**Indian Summer Day Camp (Amanda Morrow, Archaeology)** – They have two (2) week long sessions (June 10-15 and July 20-24), ages 9-13, 13 campers in each session. There is a \$200 fee. Participants will learn about Moundville culture, tour museum and grounds, do craft projects, nature tour, archaeology lab tour and eat native food. Participants that live in Tuscaloosa will be picked up at Smith Hall at 8:30 a.m. and returned at 4:30 p.m. each day Snacks are provided by not lunch except for one day (eat native food).

**Museum (Allie Sorlie) –**

- Museum Expedition is an in-residence field trip. They have three sessions (middle school, high school, public). Focus this summer is on paleontology in Greene County. Participants will live in tents, take camp showers and eat out of the camp kitchen. Work with researchers doing field research during the month of June. Middle School is June 8-13; high school June 15-20, and public June 22-27. Fee is \$350.
- Two summer camps focus.
  - Art Camp - half-day from 8-noon, open to 3-5 graders. Fee is \$85 for the week.
  - Science Camp – 5-8 graders, field trip every day, meet with scientist and do field work. All day camp. Fee is \$150 and lunch is not provided.
- Summer Day Field Trips. Canoeing and tubing trips. For ages 10 and above and 12 and above, prefer swimmers. Fee is \$25 per person per day trip.

**Community Music School (Jane Weigel)** – They have a listing of offerings on their website ([music.ua.edu](http://music.ua.edu)) and select link for Community Music. They provide private music lessons and fees are based on the length of lesson and music teacher. Time and days are variable and will be worked out between the student and instructor. Lesson length is variable (30 minutes, 45 minutes, and 60 minutes). They also offer group music lessons for all ages. They have adult strings for all skills levels. They have a kinder music program and also a two-week musical theatre camp for ages 6-12. Cost is \$175. Also offer a summer string camp for middle to high school students. Offer adult and kid (ages 6-12) yoga classes.

**Introduction of Visitors:** Allison Payne, Office of Finance.

**Old Business:**

Parking Update (Alesia Darling) – Dee Cook, Lacey Nisbett and Alesia Darling met with Dr. Gilbert on January 28, 2015 to present the OCTSA’s proposal for changing parking rates. The meeting was not very encouraging. Dr. Gilbert suggested that we come back with a different proposal not based on salaries. Dr. Gilbert suggested that we conduct a survey of all faculty and staff to see how receptive they would be to a change and Dr. Gilbert requested more up-to-date data. The Staff Life committee will continue to work on this and conduct a survey and obtain more recent data.

Nominations for Officers – Dee announced that the OCTSA will vote for new officers at the March meeting. Please send nominations to Dee Cook.

## New Business:

### UA Standing Committees Report:

- Committee on University Committees: No report.
- Campus Master Plan: They will tour Bryce property later this spring.
- Equal Opportunity: No report.
- Faculty and Staff Benefit: No report.
- Information Technology: No report.
- Intercollegiate Athletics: Smoking places in Bryant Denny stadium are going to be repurposed and the Athletic department will be printing on tickets that this is a smoke-free facility. If you purchase a ticket you are considered a booster and you should be aware that you cannot talk to high school athletes about athletics.
- International Education: No report.
- Libraries: Dean Pitschmann is still taking requests for any recommendations on what we need to provide in the upcoming renovation to Gorgas Library. Dean Pitschmann announced that he is stepping down as Dean.
- Parking: No report.
- Professional Staff Assembly: No report.
- Safety and Security: No report.
- Student and Campus Life: No report.
- Student Health Community: Smoking ban is going well. No violent confrontations have been reported. Signage is going up around campus. Committee is working on a script for confronting smokers.
- Tobacco Strategic Health Team: Have met their goal.
- Undergraduate Programs: No report.
- University Recreation: No report.

**OCTSA Committee Reports:**

**Staff Life Committee-**

- Report was made earlier in the meeting.

**Communications & Public Relations Committee-**

- Nomination form is on the website

**Professional Development Committee-**

- Announcement for OCTSA nomination for staff award will run in the Dialog the week of March 2. Nomination for awards are due March 24. We have a Linked In account courtesy of Susan Noble. Committee will meet with Hiron Stiell to discuss questions on survey going out to nonexempt employees. Committee made a request to purchase center pieces for tables at the staff award ceremony. Janice Palmer will again be the speaker at the Staff Awards Ceremony,

**Service/Outreach Committee-**

- No report.

**Ad Hoc Committee**

- No report.

**Steering Committee**

- No report.

Dee thanked everyone for attending meeting today.

Meeting dismissed.

**Next Meeting: 3/12/15**