

OCT Steering Committee Minutes

11/5/2012 3:00pm 109 AIME

Attendees: Allyson Holliday, Sherry Phillips, Stacy Coats, Christa Morris, Alesia Darling, Renae Sullivan, Darlene Burkhalter, Kevin Ray, Leslie Davis, Angela Mills
Guest: Marina Klaric (Faculty/Staff Benefits Comm. member)
Absent: Nancy Boyd, Vera Johnson, Vivian Liveoak

Minutes from October 1 were reviewed and approved with no changes.

Budget Requests:

1. Letterhead, thank you notes, and envelopes for both. Approved for the Communications Committee to meet with University Printing and come up with design to present to the Steering Committee.
2. Flash drive for Allyson to keep all OCT information on. – Approved
3. Roberts Rules of Order for the Parliamentarian. Request to be sent to Angie Dickey. – Approved

Prospective Speakers for OCT Meetings:

1. Alabama Reach Program has accepted invitation to speak in November assembly meeting. Reach is a program that helps foster kids, orphans, and homeless students in college.
2. Kevin suggested training in Conducting Effective Meetings from Teresa Faulkner. The training includes instruction on Types, Planning, Agenda, Flow, and Closing. Training should be under 1 hour and can be conducted during a normal Steering Committee Meeting. The PSA Steering Committee will be invited. December meeting was suggested as a possible time.
3. Marina suggested inviting George Brown for a Rec Center update.
4. Allyson suggested inviting Dr. Bonner to speak some time in the spring.

Smoke Free Resolution:

- Committee unanimously voted to present the shorter version (version 2) of the resolution to the assembly with changes as follows:
THEREFORE BE IT RESOLVED that the OCT Staff Assembly at the University of Alabama would support the adoption of a Smoke-Free Campus policy with cessation support being made available to faculty, staff, and students; as well as considerations of provisions deemed necessary and feasible; and
- SGA has not answered with survey or resolution
- Col Lamb has been speaking for Maintenance but as far as we know the committee has not been consulted.
- University Blvd. sidewalk (Hwy 11) ok to smoke even if campus is smoke free because it is a state right of way.
- Campus Police cannot enforce a policy - only a local, state, or federal law.

- We discussed possible ramification of smoking and what might be a result of the policy – fines? Disciplinary write-up by supervisor?

Tobacco Strategic Health Team (TSHT):

Discussion occurred for a long time regarding the correlation between the tobacco insurance surcharge and the Smoke Free Campus Resolution. Ultimately it was determined that we must keep them separate and must focus on what we want to do about the new surcharge. The major points of our discussion are listed below.

- TSHT website: sa.ua.edu/health/purpose.html
- Allyson attended the Tobacco Strategic Health Team Meeting
- In meeting they contradicted what Marina was told in the Faculty/Staff Benefits Committee.
- Marina was told honor system with \$25 a month charge to those that smoke
- TSHT said that there would be an affidavit and that money would be recouped if you are proven to smoke. All employees must certify as a tobacco- user or non-user.
- Tobacco use is considered one or more cigarettes/cigars/chewing tobacco a year.
- Dr. Gilbert did not attend the last Faculty/Staff benefits comm. as planned – so nothing new to report
- Spouses smoking would require \$25 charge but not children.
- Suggested that we contact the Maintenance Committee. Angela Mills will find out their meeting times and let Allyson know.
- Suggested and approved that we submit a survey to all OCT regarding tobacco surcharge

PSA Report – Sherry:

- PSA passed tobacco free campus resolution after much discussion.
- PSA Service and Outreach Comm. issued a coat drive challenge to OCTSA
- Redoing their website
- Administration is paying for the Mark Foster scholarship till endowment level can be reached.
- Karen Silliman will attend our assembly meetings and report to the PSA.

Service and Outreach:

- Declined coat challenge

Professional Development:

- Looking into Staff Award

Ad Hoc Committee – Staff Survey:

- Results were presented to committee and will be emailed out.
- Over 300 responses
- Of note: 63% of staff say that a change to tiered insurance would affect them personally – employee +1 for health insurance

- Staff no longer have to retake skills test. Once scores are in the system they will never expire. Some may have to retake the test once due to update of software.

Meeting was adjourned at 4:46

Submitted by Christa Morris