



ASSEMBLY MEETING

OCTOBER 8, 2015

- Welcome:** The Meeting was called to order at 3:00 p.m. by Todd Hester. Todd welcomed everyone to the meeting.
- Roll Call:** Roll was taken by signing in with emails.
- Minutes:** Allyson Holliday voted to approve the minutes as printed. Lynnette Scales seconded the motion. Assembly approved.
- Speaker:** Ms Hiron Stiell, Benefits specialist, gave an overview of benefits and talked about open enrollment (November 1-15, 2015) and any changes in the upcoming year. She gave the following website for information: www.bcbsal.com. Flex must be renewed annually: www.tasconline.com. We may visit the Human Resource Service Center if we have questions about benefits, payroll at www.hr.ua.edu. This website is available 24/7. She talked about the different retirement systems and gave the website: www.myretirementmanager.com.
- Representatives from United Way gave an overview of different programs UW supports. They shared a video about these programs. They thanked UA for being #1 in donations for the SEC and for being instrumental in reaching goals. All money is kept local within a nine county area.
- Old Business:** Need to replace president elect. Allyson Holliday, past president, agreed to serve as parliamentarian.

UA STANDING COMMITTEES/ASSEMBLIES REPORTS

- Student Health Advisory Committee – Dianne Gilbert: No report
- Professional Staff Assembly – Alesia Darling: No report
- Committee on University Committees – Anita Davidson: No report
- Campus Master Plan – Allyson Holliday: No report
- Safety and Security – Anita Davidson: No report
- Faculty and Staff Benefits – Marina Klaric: No report
- Libraries – Allyson Holiday: No report

Parking & Transportation – Alesia Darling:	Discussed new deck being opened. 6873 faculty staff parking permits sold, 60% shared by students. Bike task force formed. Discussed skate boards being illegal.
Student and Campus Life – Judy Carter:	No report
Undergraduate Programs – Stephanie Hicks:	No report
University Recreation – Marina Klaric:	No report
Information Technology – Todd Hester:	No report
Intercollegiate Athletics – Dianne Gilbert:	Introduction of Wes Hart, soccer coach and Avery Johnson, men’s basketball coach. Kevin Almond distributed the annual report.
Equal Opportunity – Kimberly Dailey:	No report
International Education – Cyndi Elliot:	No report

OCT COMMITTEE REPORTS

Staff Life:	No report
Communications & Public Relations-Allyson Holliday:	No meeting
Professional Development – Leslie Davis:	Working on matching of 403B(TIAA-CREF, Valic) plan to present
Service & Outreach – Lynette Scales:	Plans to partner with Faculty Senate (Jo Ann Oliver, chair) for the annual gift card drive for AL Reach. Continue to add items to AL Reach Pantry. They have a new coordinator that has only been on the job a few days.
Ad Hoc Committee – Staff Survey/Nominations and Elections:	No report
Steering Committee:	Minutes in October to be emailed.
Announcements:	Fall Faculty/Staff meeting is at 1:30 in the Rast Room at the The Bryant Conference Center on 10-20-15. Staff Resource Fair in November; need workers. New coordinator for AL Reach: Shannon Hubbard Email Todd with anything the assembly would like to work on Dr. Stuart Bell, University of Alabama President, will speak at our November meeting.

Adjourned