OCTSA AGENDA: *please bring shoes for Metro Animal Shelter*

Tuesday, February 14th, 2017
3:00 pm - room 110 AIME building

1. Welcome

2. Community Affairs – Tonyia Tidline

3. Approval of January 2017 meeting minutes

4. Time clock policy report

5. Officers for 2017/2018 – need nominations/volunteers for President-Elect, Treasurer, and Secretary

6. Committee reports:
   
a. Staff Life – Update

   b. Service/Outreach – Shoe drive for Metro Animal Shelter, Chili Cook-off event

   c. Communications & PR – new brochure

   d. Professional Development – Staff Awards

7. Standing Committee reports (will make appointments for 2017/2018 soon)
   
a. Committee on University Committees – Kerri Heritage

   b. Campus Master Plan – Allyson Holliday (meeting in March)

   c. Safety and Security – Jennifer Thomas

   d. Equal Opportunity –
e. Faculty and Staff Benefits – Marina Klaric
f. International Education – Cyndi Elliot
g. Libraries – Allyson Holliday (no meeting)
h. Parking and Transportation – Jessica Richardson
i. Student and Campus Life – Jessica Richardson
j. Student Health – Dianne Gilbert
k. Undergraduate Programs – Sonia Potter
l. University Recreation – Marina Klaric
m. Information Technology –

n. Intercollegiate Athletics – Todd Hester

o. Professional Staff Assembly – Kerri Heritage

****NEXT ASSEMBLY MEETING IS MARCH 7TH, 2017****