



THE UNIVERSITY OF ALABAMA®  
Office, Clerical & Technical Staff Assembly

OCTSA Steering Committee Agenda: Monday, April 10, 2017  
3:00 p.m., 346 ten Hoor

- I. April assembly agenda—need guest speaker for tomorrow
  - a. Other HR/Payroll representative—Sonja considered in past discussions?
  - b. Summer program speaker?
- II. Travis Railsback will provide time clock meeting update to share with assembly—call scheduled at 2 p.m. on April 10
- III. Committee reports:
  - a. Staff Life
  - b. Service and Outreach
  - c. Communications and Public Relations
  - d. Professional Development
    - i. Staff awards ceremony on Tuesday, May 9
- IV. New/Other Business
  - a. April 2017 is 5 year anniversary of OCTSA
  - b. Paid parental leave proposal from Benefits Committee
  - c. Reminder about dependent care verification
  - d. Faculty/Staff Address on Thursday, April 13 at 1:30 p.m.
  - e. BFSA Clerical and Administrative Staff Panel on Wednesday, April 26 at 11:45 a.m.
    - i. Sharing what OCTSA is and list of professional development/career advancement opportunities on campus