



**ASSEMBLY MEETING
November 8th, 2012**

Welcome: The meeting was called to order at 3:05pm by Allyson Holliday, President.

Roll Call: Roll was taken via sign-in. Nineteen representatives and two alternates were present for the General Assembly meeting.

Minutes Approved from November 8th, 2012:

- A motion was made to approve the November 8, 2012 minutes as emailed to all assembly members. The motion was seconded. The assembly unanimously approved the Minutes.

Smoke Free Campus Resolution (Allyson Holliday):

Allyson has not heard an update about the smoke free campus resolution from Brandon Wilson of the Maintenance Committee. There wasn't a Tobacco Strategic Health Team meeting in December and the next meeting will be in January. She invited HR to attend our meeting to discuss the tobacco surcharge but they declined indicating that they are currently too busy. The SGA has not surveyed the students yet and plan to do so after the holiday break.

Tobacco Strategic Health Team/Tobacco Surcharge (Allyson Holliday):

The certification form is not ready yet. If an individual is found to submit an incorrect certification form, it will most likely not result in termination, but they can be held responsible for their medical payments and to pay the past surcharges.

Campus Master Plan (Todd Hester):

The last committee meeting was Nov. 25, 2012. Todd highly recommends that everyone look at the newest Master Plan. It is available on the website of University Planning, which can be accessed through the Facilities website. The main focus of the plan is on the Bryce Property. Todd also went over all of the parking changes. In regards to the new gates that are being placed at Margaret Dr. and Colonial Dr., faculty/staff can purchase a windshield RFID reader for \$10. Please submit comments and concerns about the parking changes to the Parking Committee. If there are any questions about the Master Plan, the OCTSA representatives are welcome to email Todd, mthester@bama.ua.edu. Allyson will be inviting a representative from Parking to attend a future assembly meeting.

UA Standing Committees Report:

Campus Master Plan: See above.

Student Health: There is an increase in the reported cases of the flu. The SGA is talking about the lack of students that are sitting in the upper deck at football games. Also, having student athletes speak at different University events is available.

Faculty/Staff Benefits: The committee met with Lynda Gilbert, VP of Financial Affairs. Her directive to the committee is to look at the changes required as a result of the federal healthcare legislation and how to implement these changes with minimizing costs. This will take a lot of effort. Some of the changes may be very expensive and this will impact how much we all pay in

medical insurance premiums. The University will be required to put a million dollars into the State Healthcare Exchange. There was discussion regarding the Tobacco Free Campus and the Tobacco Surcharge. It was clarified that the 12 month “tobacco free” requirement to have the surcharge waived is revolving and not the calendar year. In regards to the Human Growth Hormone (HGH), it has been discovered that the cost has significantly decreased due to BCBS of AL negotiating with a sole source provider. Coverage for this will be considered for the 2014 benefits.

OCTSA Committee Reports:

Service/Outreach Committee-

- No report.

Staff Life Committee-

- Co-chairs not in attendance. They have submitted requests to the Parking Committee and are now looking at possibly requesting a change to the faculty/staff holiday schedule to include ½ day on the Wednesday prior to Thanksgiving.
- Allyson asked that they now look at adjusting the medical insurance premium levels to be set like dental and vision since the feedback from the OCT Staff survey showed there was a large interest in this.

Professional Development Committee-

- They are working on the Outstanding OCT Staff member recognition event. A room in Gorgas Library has been reserved for May 16, 2013 and they are looking at catering and pricing invitations. They have been able to get two Rec Center memberships or University Club memberships for the recognized staff members.
- They have contacted HR and are moving forward with Meeting Facilitator training for the OCTSA Steering Committee on January 7th. The PSA Steering Committee may join us.

Communications & Public Relations Committee-

- There was further discussion regarding the newsletter. They would like each committee to submit something.

Ad Hoc Committee-

- Since the survey has been completed, the next thing to work on is nominations and elections for OCTSA representatives. Renae Sullivan asked that everyone please start recruiting and be honest about the level of commitment it takes. We would like to prevent people from resigning mid-year and we need to keep the count of representation up.

Next Meeting: January 10th, 2013