



THE UNIVERSITY OF ALABAMA®  
Office, Clerical & Technical Staff Assembly

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***OCTSA AGENDA: please bring shoes for Metro Animal Shelter***

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Tuesday, February 14th, 2017

3:00 pm - room 110 AIME building

1. Welcome
2. Community Affairs – Tonyia Tidline
3. Approval of January 2017 meeting minutes
4. Time clock policy report
5. Officers for 2017/2018 – need nominations/volunteers for President-Elect, Treasurer, and Secretary
6. Committee reports:
  - a. Staff Life – Update
  - b. Service/Outreach – Shoe drive for Metro Animal Shelter, Chili Cook-off event
  - c. Communications & PR – new brochure
  - d. Professional Development – Staff Awards
7. Standing Committee reports (will make appointments for 2017/2018 soon)
  - a. Committee on University Committees – Kerri Heritage
  - b. Campus Master Plan – Allyson Holliday (meeting in March)
  - c. Safety and Security – Jennifer Thomas
  - d. Equal Opportunity –

- e. Faculty and Staff Benefits – Marina Klaric
- f. International Education – Cyndi Elliot
- g. Libraries – Allyson Holliday (no meeting)
- h. Parking and Transportation – Jessica Richardson
- i. Student and Campus Life – Jessica Richardson
- j. Student Health – Dianne Gilbert
- k. Undergraduate Programs – Sonia Potter
- l. University Recreation – Marina Klaric
- m. Information Technology –
- n. Intercollegiate Athletics – Todd Hester
- o. Professional Staff Assembly – Kerri Heritage

**\*\*\*\*NEXT ASSEMBLY MEETING IS MARCH 7<sup>TH</sup>, 2017**