

**OCTSA Steering Committee**  
**7/25/2012**  
**213 AIME**

Attendees: Allyson Holliday, Sherry Phillips, Renae Sullivan, Alesia Darling, Kevin Ray, Christa Morris, Nancy Boyd.

Absent: Angelia Mills, Vera Johnson, Vivian Liveoak, Stacy Coats, Leslie Davis, Darlene Burkhalter.

**Staff Life:** Non-smoking Campus- consensus of committee is do not ban if can't enforce. They have contacted the PSA, in which the PSA recently sent out a survey of three questions to PSA staff to gather information to present to Faculty Senate Committee. They are looking at the parking issues and are reviewing the parking rates of all SEC schools. Our parking costs less than some of the SEC schools but we are the only school whose Faculty/Staff rates are more than the Students. Looking at having tiered parking rates.

**Professional Development:** They have compiled questions and submitted to Renae Sullivan for the Staff Survey.

**Service & Outreach:** The first service project is to gather school supplies for Holt and Alberta schools. A flyer has been created and Allyson sent it out to all of the OCTSA representatives. She also sent it to HR to have it emailed out to everyone and is trying to get it into the Dialog.

**Communication:** Trying to get the website live. Nancy is not happy with how it looks with the changes OIT told her to make. She is meeting with an OIT representative to try to get some of the issues resolved.

**Staff Survey:** Renae has only received survey questions from one committee. Waiting to get questions from the other committees so that they can compile and get the survey created.

**Miscellaneous:** Alesia has been having some difficulties getting the Bama Dining bill paid. She will follow up on this and also contact the PSA Treasurer to see how they handle the PSA finances.

For now, we will have the Steering Committee meetings on the first Monday of every month. It will move to the second Monday, if it falls on a holiday. The schedule and meeting place is as follows:

9/10/12	10/1/12	11/5/12	12/3/12	1/7/13	2/4/13
213 AIME	213 AIME	109 AIME	109 AIME	213 AIME	213 AIME
3/4/13	4/1/13	5/6/13			
213 AIME	213 AIME	213 AIME			

Meetings will be at 3:00 pm.